



PRFSD

Pittsburgh Regional Food Service Directors

Pittsburgh Regional Food Service Directors 2024 - 2025 EXHIBIT TABLE REQUEST

Make checks payable to: PRFSD
Mail to:
PRFSD c/o Nolen Fetchko
Seneca Valley School District
124 Seneca School Road
Harmony, PA 16037

Phone: (724) 452-6040 x1634
email: fetchkona@svsd.net

Credit card payments are now accepted via PayPal invoice.

 Check here to use PayPal

****Absolutely no reservations will be honored if not submitted by 12:00PM Thursday the week prior to the show. Payment must be received within 1 hour of invoice generation****

GENERAL INFORMATION:

- Each industry member may book one table per meeting.
- Table rentals fees vary per meeting. Please check prices below. Table space is limited to the table you have rented, use of any other surfaces such as mobile carts or other vendor furniture is not permitted. A table will be assigned to you. **B&I partners ARE NOT PERMITTED to move assigned tables.**
- Payment **MUST** accompany request. Therefore, **no requests can be honored via phone, email or in person**
- Individual broker members whose manufacturers are also members of PRFSD may both occupy tables during a meeting. The winning contract provider of PRFSD bid is granted a complimentary table.
- Any non-member wishing to exhibit products must first purchase a PRFSD membership. Brokers may show **FOUR** non-member product per table.
- Reservation requests and payments must be received *no later than 2 weeks prior or a late fee of \$25 will apply. No reservations will be made within one week of the meeting.*
- No refunds or credits will be given for reservations cancelled by vendors.
- Any misrepresentation of exhibited products may result in the loss of further participation with PRFSD.
- Official nutritional information must be provided and copies made available to PRFSD members at the time of presentation.
- Additional tables will be released 2 weeks prior to each meeting for those interested in having more than 1 table.

Requesting (X)	MEETING DATE	PLACE		Electric Y/N \$50 Charge	COST	AMOUNT DUE
	October 18, 2024	Syria Shrine Center, Cheswick	Table	Yes \$50 / No	\$200	
	*November 15, 2024	Blair County Convention Center	Table	Yes \$50 / No	\$200	
	December 6, 2024	Holiday Party—Venue TBD	No Tables	XXXXXX	XXXXX	XXXXXXXXXXXXXX
	February 7, 2025	Edgewood Country Club	Table	Yes \$50 / No	\$200	
	March 14, 2025	The Penn Stater Hotel, State College	Table	Yes \$50 / No	\$200	
	April 11, 2025	Riverside Event Center, Oakmont	Table	Yes \$50 / No	\$200	
					<u>TOTAL:</u>	\$

*Commodity Show

Electricity is limited—two pieces of hot holding or other equipment per table.
 No cooking equipment is permitted without prior approval of PRFSD

Contact Name:
Company Name:
Address:
City, State, Zip
Phone:
Email:
Food table or Equipment?

<p>With my signature, I hereby attest that I will make a professional commitment to abide by any and all kitchen or exhibit instructions given to me, verbally, or in writing by PRFSD or the host location, and that failure to do so will subject my company to a fine up to \$250 and possible exhibit privileges to termination without refund pending an appropriate investigation.</p> <p>SIGNATURE: _____</p> <p>DATE: _____</p>

For PRFSD Use Only:

Date received: _____ Check enclosed # _____ PRFSD dues current? _____ Email vendor: _____